

Internal Quality Assurance Cell (IQAC)

Minutes of the IQAC Cell Meeting Held in Vice Principal Cabin, Al-Ameen Institute Of Management Studies on at 11:30am 20.01.2018

Minutes of The Last Meeting

Salient features of the meeting and progress was noted and the minutes were passed unanimously

Agenda

- To Organise Workshop on Theme: Social Sector in India: Issues and Challenges
- To Organise Guest Lecture on Stress Management
- Writing of a Project Report 8. Research methodology
- To Initiate activities related to Effective Study Habits among students
- To organize 6 months FDP on Research Methodology workshop using SPSS for Faculty Members

Discussions & Resolutions

Mr.Abdul Rizwan Shariff, Vice-Princal, IQAC Co-ordinator welcomed the faculty members for the IQAC Meeting

To conduct workshop with a view to build interpersonal, leadership, communication and conflict management skills in college teachers and to impart knowledge, skills and attitudes on effective mentorship.

Inter- Collegiate Management Fest-Our students were deputed to various colleges of Bangalore and students have won prizes in the various events.

List	OF IGAC	Members	1
sh. No	Names	Designation	Signature
1	Dr. Subban Shoviff	Hon sec AES	
a.	Dr B.A -Anuradha	Chatsposeon	Mal
3.	Abdul Riguan shariff	CODEdinator	
4	Deepak Singh Mec	Member	كنترس
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Internal Quality Assurance Cell (IQAC)

Minutes of the IQAC Cell Meeting Held in Vice Principal Cubin, Al-Ameen Institute Of Management Studies on at 11:30am 17.02.2018

Minutes of The Last Meeting

Salient features of the meeting and progress was noted and the minutes were passed manimous

Agenda

- To Organise Rally on Voting Awareness
- To Organise Green Day-Reforestation Programme

Discussions & Resolutions

Mr. Abdul Rizwan Shariff, Vice-Princal, IQAC Co-ordinator welcomed the faculty members for the IQAC Meeting

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Minutes of the IQAC Cell Meeting Held in Vice Principal Cubin, Al-Ameen Institute Of Management Studies on at 11:30am 17.03.2018

Minutes of The Last Meeting

Salient features of the meeting and progress was noted and the minutes were passed unanimously

Agenda

To Discuss and assemble valuable suggestions on the seven criteria and decides to implement those suggestions which are feasible for the institution.

Discussions & Resolutions

Mr.Abdul Rizwan Shariff, Vice-Princal, IQAC Co-ordinator welcomed the faculty members for the IQAC Meeting.

The IQAC sees that plans submitted on various parameters related to Curricular Aspects; Teaching, Learning and Evaluation; Research, Consultancy and Extension; Infrastructure and Learning Resources; Student Support and Progression; Governance, Leadership and Management; and Innovations and Best Practices are complied with

External faculty, experts and personnel from the industry are invited to deliver guest lectures.

Organisation of field trips and study tours, within and outside the state to places and institutions of importance.

L. Tr	A OF IGAC	Members	
1.	Names Dr. Bubban Shaviss	Designation Hon sec AES	Signatur
a.	Dr B.A Anwadha	Chairperson	House
3.	Abdul Riguan shows	Coostinator	THE
4.	Deepak Singh Mic	Метьы	600 2:5°
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Internal Quality Assurance Cell (IQAC)

Minutes of the IQAC Cell Meeting Held in Vice Principal Cabin, Al-Ameen Institute Of Management Studies on at 11:30am 21.04.2018

Minutes of The Last Meeting

Salient features of the meeting and progress was noted and the minutes were passed unanimously

Agenda

- Experiential learning through case studies and industry internships for BBA students Organizing workshops and seminars for students
- Deputing students to participate in curricular and extra-curricular events organised at the state and national levels.
- Appreciation certificates are awarded to students winning competitions at the college, state, national and international level

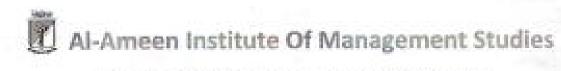
Discussions & Resolutions

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Minutes of the IQAC Cell Meeting Held in Vice Principal Cabin, Al-Ameen Institute Of Management Studies on at 11:30am 19.05.2018

Minutes of The Last Meeting

Salient features of the meeting and progress was noted and the minutes were passed unanimously Agenda

- Conduct of Orientation Programme on Project Paper for the Final Year BBA/MBA students
- Class-wise Orientation Programme on the Examination Pattern for BBA/MBA students.
- Orientation Programme on the Scheme of Examinations for newly appointed faculty

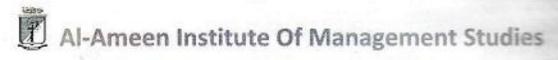
Discussions & Resolutions

Mr.Abdul Rizwan Shariff, Vice-Princal, IQAC Co-ordinator welcomed the faculty members for the IQAC Meeting

To sensitize parents about the academic progress of their wards, results are handed over to parents of students of BBA Students by respective mentors.

Suggestion was given by class teachers for Distribution of results to parents during Parents Teacher Meeting

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Minutes of the IQAC Cell Meeting Held in Vice Principal Cabin, Al-Ameen Institute Of Management Studies on at 11:30am 16.06.2018

Minutes of The Last Meeting

Salient features of the meeting and progress was noted and the minutes were passed unanimously

Agenda

- Preparation of Teaching plans by individual teachers
- Faculty evaluation by students
- · Semester-wise analysis of results

Discussions & Resolutions

Mr.Abdul Rizwan Shariff, Vice-Princal, IQAC Co-ordinator welcomed the faculty members for the IQAC Meeting

Purchase of additional books and journals for the Library.

Deputing faculty to attend seminars / workshops on research, research methodology, research tools, etc. Conduct of Orientation Programme on Project Paper for the Final Year MBA & BBA students so as to guide them in preparing research-oriented projects

To sensitize parents about the academic progress of their wards, results are handed over to parents of students of BBA Students by respective mentors.

Suggestion was given by class teachers for Distribution of results to parents during Parents Teacher Meeting

Li	st OF IDAC	Members	
SL.NO	names	Designation Hon sec AEs	Gignatuke
1.	Dr. Subhan Shariff	Hon sec AEs	
2.	Dt-B.A. Anutodra	Chasepenson	flate
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Internal Quality Assurance Cell (IQAC)

Minutes of the IQAC Cell Meeting Held in Vice Principal Cabin, Al-Ameen Institute Of Management Studies on at 11:30am 21.07.2018

Minutes of The Last Meeting

Salient features of the meeting and progress was noted and the minutes were passed unanimously

Agenda

To organize Awareness talks on: Solid Waste Management, Personality Development, Development of leadership skills, Neighbourhood Youth Parliament, Memory and Anger Management, Consumer Awareness, Road safety, Entrepreneurial Skill Development

Discussions & Resolutions

Mr.Abdul Rizwan Shariff, Vice-Princal, IQAC Co-ordinator welcomed the faculty members for the IQAC Meeting

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st.No	Dr. Subhah Shariff	Designation Hon sec Ats	Signatur
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Minutes of the IQAC Cell Meeting Held in Vice Principal Cabin, Al-Ameen Institute Of Management Studies on at 11:30am 18.08.2018

Minutes of The Last Meeting

Salient features of the meeting and progress was noted and the minutes were passed unanimously

Agenda

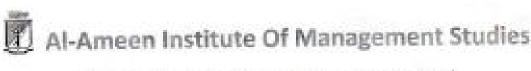
Faculty members are members contribution towards curriculum development.

Deputing faculty for curriculum development workshops

Discussions & Resolutions

Mr.Abdul Riswan Shariff, Vice-Princal, IQAC Co-ordinator welcomed the faculty members for the IQAC Meeting

-	uset OF ID-AC	Members	
SLNO	Dr. Subtan Sharff	designation	Signatus
1.	Dr. Suppor Sharff	Hon sec AES	- 11
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12	Rafique Aharos B.	11	#24



Minutes of the IQAC Cell Meeting Held in Vice Principal Cabin, Al-Ameen Institute Of Management Studies on at 11:30am 15.09,2018

Minutes of The Last Meeting

Salient features of the meeting and progress was noted and the minutes were passed unanimously

Agenda.

To Implement Innovations in teaching learning process, Conduct of Internals, Automation, Internal academic audit, Mantoring system, Student progression, Post-graduate courses, Functioning of alumni association, Criterion-wise perspective plan, Best practices and activities of Research Cell

Discussions & Resolutions

Mr. Abdul Rizwan Shariff, Vice-Princal, IQAC Co-ordinator welcomed the faculty members for the IQAC Meeting

The growth and development of human resources and its management is a continuous process in the Institution.

Faculty members are deputed and encouraged to participate/attend workshops/seminars/courses etc

	List OF IGAC	Members	
Chil	Names	Designation Honoca AE	Signal
1	Dr. Subhon Sheeff	Hon sec AE	5
2	Dt. B.A. Amutadha	Charagesson	Madele
3	Abbel Rigan Shoulff	Co-ordinator	Fall
4	Deepak Singh- M.C.	Member	
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Internal Quality Assurance Cell (IQAC)

Minutes of the IQAC Cell Meeting Held in Vice Principal Cabin, Al-Ameen Institute Of Management Studies on at 11:30am 27.10.2018

Minutes of The Last Meeting

Salient features of the meeting and progress was noted and the minutes were passed unanimously

Agenda

- Organising of Industrial visits, both within and outside the state
- Industry-based assignments and industry internships for BBA students

Discussions & Resolutions

Mr.Abdul Rizwan Shariff, Vice-Princal, IQAC Co-ordinator welcomed the faculty members for the IQAC Meeting

The growth and development of human resources and its management is a continuous process in the Institution.

Faculty members are deputed and encouraged to participate/attend workshops/seminars/courses etc

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Minutes of the IQAC Cell Meeting Held in Vice Principal Cabin, Al-Ameen Institute Of Management Studies on at 11:30am 17.11.2018

Minutes of The Last Meeting

Salient features of the meeting and progress was noted and the minutes were passed unanimously

Agenda

An Orientation Program for the parents/guardians and for the first year students is conducted, counseling them on the right choice of subjects and briefing them on the facilities available in the college.

Discussions & Resolutions

Mr.Abdul Rizwan Shariff, Vice-Princal, IQAC Co-ordinator welcomed the faculty members for the IQAC Meeting

The college followed a non-discriminatory admission policy. Students irrespective of caste, religion, region, gender, socio-economic-cultural background, physical/mental disability etc. were not denied admissions on account of the same.

The growth and development of human resources and its management is a continuous process in the Institution.

Faculty members are deputed and encouraged to participate/attend workshops/seminars/courses etc

	List OF I	QAC Member	75
SL:No	Names	Designation	Stignah
1	D6. Subhan Shadff	Hon sec AES	'
2	Dt. B.A. Anusadra	Charapenson	Mala
3	Abdul Rizcon Shooliff	Coordinator	
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Internal Quality Assurance Cell (IQAC)

Minutes of the IQAC Cell Meeting Held in Vice Principal Cabin, Al-Ameen Institute Of Management Studies on at 11:30am 15.12.2018

Minutes of The Last Meeting

Salient features of the meeting and progress was noted and the minutes were passed unanimously

Agenda.

Guest lectures on career guidance were organized for the benefit of students

Creating Awareness about green campus to all stakeholders

Discussions & Resolutions

Mr.Abdul Rizwan Shariff, Vice-Princal, IQAC Co-ordinator welcomed the faculty members for the IQAC Meeting:

The mentoring system was more formalized.: All mentors have regular meetings with their mentoes (minimum once a month). Reports of these meetings are submitted to the IQAC at the end of every semester.

The Debating Club has been actively involving students on discussions on contemporary issues

The parents are asked to visit the college every month to interact with the faculty members and know about their wards academic performance, discipline, attendance in the class

	List OF IQ	AC Membe	26
- SLINO	Dt. Subhan Shadidd	Designation Hon sec AES	61gmtw
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3	Abdul Rizwan Shoriff	Cooxdinator	TOTAL
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